



## **OSHA RECORDKEEPING WORKSHEET**

### **FIRST AID TREATMENT: NON-RECORDABLE**

Application of antiseptics during first visit.  
Treatment of first degree burn(s).  
Application of bandage(s) during any visit.  
Use of elastic bandage(s) during first visit.  
Removal of foreign bodies NOT embedded in eye (irrigation only).  
Removal of foreign bodies from wound with tweezers or other technique.  
Use of Non-prescription medications and administration of a single dose of prescription medication on first visit of a minor injury.  
Soaking therapy on initial visit or removal of bandage(s) by soaking.  
Application of hot or cold compress during first visit. Application of ointments to abrasions to prevent drying or cracking.  
Application of heat therapy during visit. Negative X-Ray diagnosis.  
Administration of Tetanus Shot or Booster.

### **MEDICAL TREATMENT AND OTHER CONDITIONS: RECORDABLE**

Treatment of infection.  
Application of antiseptics during second or subsequent visit. Treatment of second or third degree burn(s).  
Application of sutures (stitches).  
Butterfly adhesive dressing(s) or steri-strips in lieu of stitches.  
Removal of foreign bodies from wound; if procedure is complicated because of depth or embedment, size or location.  
Use of prescription medications (except single dose on first visit). Use of hot/cold soaking therapy during second or subsequent visit).  
Application of hot/cold compress during second or subsequent visit.  
Cutting away dead skin (surgical debridement).  
Application of heat therapy during second or subsequent visit. Positive X-Ray diagnosis (Fractures, broken bones, etc.).  
Admission to a hospital or equivalent medical facility for treatment.  
Loss of consciousness.  
Transfer to another job.  
Restriction of work or motion.  
Loss workday(s).  
Chiropractic manipulations.  
Needle sticks if vaccine is given before or after injury.